

# English Proficiency Verification

## Alternate Verification Procedures for "non-native" English Speakers

**Please note:** all courses, reading and written work for the **IGSL DMin in Transformational Leadership** will be conducted in English as the common language of instruction. We will be teaching, conversing, and writing on a high level of English.

The standard means of verifying proficiency are through taking: a) the TOEFL, or b) the IELTS, or c) the IGSL English Proficiency Test (EPT). The EPT can be taken by visiting the resident campus of IGSL in Manila, or by arrangement with a designated IGSL representative in your country (usually a Campus Crusade for Christ staff). The results of the test taken should be sent with the applicant's forms when applying.

Should none of these means be workable or needful, another alternative may be possible. If the applicant obtained his or her Master of Divinity degree from a program in which English was the language of instruction and student work, that may suffice. However, this must be verified through the M.Div. granting school's registrar (or suitable administrative substitute) using the form below, signed and **imprinted with the school's seal**. This should be sent to the IGSL Admissions Department along with the applicant's transcripts, OR scanned and the file sent to Dr. Steve Hobson, DMin Program Director.

If you have further questions, please contact Steve Hobson ([Steve.Hobson.IGSL@gmail.com](mailto:Steve.Hobson.IGSL@gmail.com)), directly for clarification.

Fill in your name and the name of your school, have the registrar of your school fill it out, sign it, **stamp it with the school's seal**, and send the form to the Admissions Department of IGSL along with your transcripts.



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for study at the

### INTERNATIONAL GRADUATE SCHOOL OF LEADERSHIP

One of your master's degree graduates, \_\_\_\_\_, is applying to the  
*(name of graduate)*

**International Graduate School of Leadership** for work on the doctoral level (Doctor of Ministry). We need to verify that he/she completed the master's degree with your school in a program in which English was the means of instruction, reading, discussion, and student work.

Would you please help us in this by completing the form below? Thank you very much.



We of \_\_\_\_\_ recognize the above named person as a graduate  
*(name of graduate level school)*

of our school having completed his/her \_\_\_\_\_ degree with us on \_\_\_\_\_.  
*(specify degree)* *(date)*

The program from which he/she graduated was . . . *(check below as appropriate)*

Conducted entirely in English as the means of instruction, reading, discussion, and student work.

Conducted partially in English.

The elements of the program conducted in English were: \_\_\_\_\_

The elements of the program conducted in another language: \_\_\_\_\_

Not conducted in English to any significant degree.

Registrar: \_\_\_\_\_  
*(Printed Name)*

***Please affix school seal:***

\_\_\_\_\_  
*(Signature)*

\_\_\_\_\_  
*(Date)*

**NOTE:** If you have questions, please contact the program director, Dr. Steve Hobson, directly for clarification:

[Steve.Hobson.IGSL@gmail.com](mailto:Steve.Hobson.IGSL@gmail.com)