

## ASIA GRADUATE SCHOOL OF THEOLOGY-PHILIPPINES Hosted by the International Graduate School of Leadership (IGSL)

Mail: QCCPO Box 1495-1154 Quezon City, 1102 Philippines • Location: 12 Daisy Rd. Sauyo, Novaliches, Quezon City, 1116 Philippines Tel. No: (632) 454-4546 to 49; 984-1210 or 1217 • Fax No: (632) 454-4552 • E-mail Address: admissions@igsl.asia

# **GENERAL REFERENCE FORM**

(NAME OF APPLICANT)

is applying for admission to the **Doctor of Ministry/ThM-PhD in Peace Studies** program of the Asia Graduate School of Theology-Philippines (AGST-Phil). He/she has given your name as one who knows him/her well and can give information about his/her character and qualifications. Because this program is training men and women in leadership, biblical conflict resolution, and how to train others in these skills, it needs to take utmost care in selecting applicants.

*Please answer as fully and accurately as possible.* Use the back of the page if needed, numbering the continuation. If you do not know the applicant well enough to answer a question, please leave the answer blank. All information will be treated as strictly confidential.

If you have any significant questions or concerns about this person's suitability as someone who can help resolve conflict biblically, please take the time to talk with him/her directly, privately and humbly (Matthew 7:3-5; 18:15-20). The Lord may use your loving concern and insights to help this person grow in significant ways and be better prepared to serve Him as a peacemaker.

Please send this form <u>directly to</u> the Admissions Office, International Graduate School of Leadership. It needs to arrive before Feb 5, 2016. You can also scan and email a digital version. Thank you! Please note the following <u>authorization by the applicant</u>:

- □ I hereby *waive* my right to examine this completed reference form, and authorize the person listed below to provide a candid evaluation and all relevant information to AGST/IGSL.
- □ I *do not waive* my right to examine this completed reference form. I do, however, authorize the person listed below to provide a candid evaluation and all relevant information to AGST/IGSL.

G: ( ) ( ) (	
Signature of Applicant	Date

### To Be Completed by the Reference (not the Applicant)

Name of Reference	Telephone	Email
Address		
Occupation	Position/Title	
In what capacity have you known the applicant? (check/tick of Diministry/Organiz Leader over him/her Deer in same organiz.		Academic leader (use different form)
Please explain/describe your relationship:		
How long have you known the applicant? How well do	you know him/her? DNot very we	ell 🛛 Average 🖵 Well 🔍 Very Well

Please answer each of the following to the best of your knowledge. Give details.

#### **Spiritual Life**

1. Please describe the applicant's personal commitment to Christ and how it is expressed.

2. How is the applicant continuing to grow in the Christian life, both in character development & spiritual maturity (1 Tim 3:7)?

3. What fruit(s) of the Spirit (character of Christ) do you see displayed in the applicant's life and ministry (Galatians 5:22-23)?

#### Ministry

4. How does the applicant serve his/her local congregation & other ministry? What ministry gifts/strengths are evident?

5. Does the applicant have a place of ministry after completing the program of study? Explain

#### Character

6. Give your opinion of the applicant's character: general maturity and stability, honesty and reliability, diligence in assignments, willingness to do manual work, moral uprightness, and/or other relevant points.

7. How would you describe the applicant's reputation within the church or place of ministry (1 Timothy 3:8)?

8. How would you describe the applicant's reputation <u>outside</u> the church or place of ministry (1 Timothy 3:2, 7; Titus 1:6)?

#### Academic

9. Describe the applicant's ability to do rigorous academic work.

10. How well does the applicant manage his/her time? How well will he/she be able to add the stress of studies to ministry?

#### **Interpersonal Relationships**

11. Describe the nature of the applicant's relationships with family and close friends (1 Timothy 3:2-5; Titus 1:6).

12. How does the applicant respond to conflicts and solve problems in relationships (Matthew 5:23-24; Ephesians 4:1-3)?

- 13. Please describe/give examples (if you can) of how the applicant deals in situation of strong disagreement with another person.
- 14. Please evaluate and <u>give examples</u> of the applicant's gifts and skills in the areas of resolving conflict biblically. If more space is needed, please use the reverse side.

Does the applicant listen well (Prov 18:13,15)?	
Does the applicant communicate Scripture effectively (1 Timothy 3:2; Titus 1:8)?	
Does the applicant exhort/refute others in a gentle spirit (1 Tim 1:8)?	
Does the applicant teach and counsel effectively (2 Tim 2:24-26)?	
Does the applicant make wise decisions (1Tim 3:2)?	

15. Please describe and give examples of those skills listed above in which the applicant may need improvement.

16. Would you recommend this person to someone in need of assistance in resolving conflict biblically? If so, <u>what would be the basis of making that recommendation</u>?

17. Please describe any hesitations you might have about recommending the applicant to assist another person in resolving conflict biblically.

18. Please place an "X" at the appropriate place on each scale. Mark above the "?" if you feel your knowledge of the applicant is insufficient in that particular area.

Feachability	?	1	3	5	7	9
		Rigid, closed,	Opinionated,	Open to receive	Readily receives	Eager to receive,
		or argumentative	Selectively receives instruction	and consider instruction	benefits, and integrates all instruction	process, and share instruction with other
Responsibility				monuerion		
1 5	?	1	3	5	7	9
		Not reliable to fulfill duties	Fulfills some obligations on time	Fulfills duties on time when	Fulfills most obligations on time	Faithfully takes on and completes duties
		to furthin duties	obligations on time	monitored	obligations on time	promptly
erseverance						
	?	1	3	5	7	9
		Gives up easily or is easily discouraged	Needs encouragement to persevere	Persists in most circumstances	Perseveres despite struggles & setbacks	Perseveres confidently in heavy adversity
ntegrity		, ,	1			5 5
neginy	?	1	3	5	7	9
	-	Has no convictions	Tends to do or say	Generally honest;	Reliably honest	Consistently honest
		regarding honesty,	what others expect	Compromises convictions	and upright,	and upright in all
ntelligence		Expediency rules		under certain pressure	trustworthy	speech & actions
nonigenee	?	1	3	5	7	9
	•	Learns and thinks	Falls behind, Doesn't	Average mental ability	Alert; has a good	Brilliant; insightful;
		very slowly,	understand fully	Good learner, works hard	mind, Perceptive	Exceptional capacity
motional						
djustment	- ?	1	3	5	7	9
	1	I Yields to urges and	J Tense, fearful, or worried,	Generally steady outside, has	/ Usually positive,	9 Maintains joyful balance
		impulses, no control	Easily frustrated, angered	strong internal ups & downs	emotions under control	and self-control, mature
elf-image						
en-inage	?	1	3	5	7	9
	÷	Inferiority complex;	Tends to be insecure,	Moderately secure;	Authentic, balanced	Strong identity in
6 ° 1		Withdrawn	False front	Average self-confidence	view of self, secure	Christ, confident
Aarital						
larmony	?	1	3	5	7	9
if applicable)	!	I Destructive marriage;	Some problems	J Positive marriage	/ Strong, growing,	9 Joyful, mature teamwork;
		Problems dominate	apparent, struggles	No apparent problems	intimate marriage	Overflowing love
eadership						
	?	1	3	5	7	9
		Makes no effort to lead	Tries but lack ability to lead	Has some ability to direct and influence others	Good leadership ability; Respected by most	Has demonstrated unusual ability to lead; Well respe
Decisiveness		lead	to read	and infractice others	Respected by most	ability to lead, well lespe
Decisiveness	- 2	1	3	5	7	9
	-	Indecisive, avoids	Makes decisions only	Makes decisions but is	Can analyze options	Makes confident decision
		making decisions	after much deliberation	dependent upon others	and choose a direction	after appropriate deliberat
chievement						
terne vennent	?	1	3	5	7	9
	•	Does only what	Starts but does	Meets average expectations;	Resourceful and	Superior, creative
		is assigned	not finish	Steady performer	very effective	ability and capacity
Cooperation/						
eam work	?	1	3	5	7	9
		Works best alone	Source of occasional	Plays a role in group,	Makes strong contribu-	Works extremely well
		Creates tension in group	problems in group	faithful, supportive	tions to group, flexible	with others, builds up grou
ommunication						
	?	1	3	5	7	9
		Unable to present	Expresses thoughts	Can express thoughts with	Is able to make complex	Exceptionally articulate;
		thoughts in an under- standable way	with great difficulty	clarity and logic	ideas understood	Persuasive, winsome
ersonal						
finances						······
	?	1	3	5	7	9
		Frequent debts and	Spends money	Usually has just enough	Careful, has a budget,	Good steward, plans, saves;

19. To what degree would you say the following traits are apparent in the life of the applicant? Place an "X" at the appropriate place on each line. Add comments to clarify below each line if needed.

	Don't Know	Frequently	Occasionally	Seldom	Never			
Critical Attitude (grumbling, negative spirit)								
Procrastination (missing deadlines, late)								
Domineering manner (pushy, self centered)								
Discouragement (loss of heart, quitting)								
Anxiety (worry, fear, dread)								
Depression (constant sadness, no energy)								
Irritability (quickly angered)								
Homosexual tendencies (acting on attraction to same g	gender)							
20. Please give the name a	nd address of anoth	er person who kn	ows the applicant w	vell or very well:				
-	<ol> <li>Please give the name and address of another person who knows the applicant well or very well:</li> <li>Name Relationship</li> </ol>							
Address	Address							
Contact number (email	l, phone, fax, beeper	r, etc.)						
21. If there are additional	21. If there are additional facts that you feel are important for us to know, please write them on the back of this page.							
Date		Signa	iture					
Please, as soon as p	ossible, complete	and send this fo	rm directly to the:					
ADMISSIONS OFFICE DMin/ThM-PhD in Peace Studies INTERNATIONAL GRADUATE SCHOOL OF LEADERSHIP (IGSL) QCCPO Box 1495-1154 Quezon City, MM 1102 PHILIPPINES								
If you are running la <mark>Steve.Hob</mark>			<i>he forms to Steve</i> . copy to Helen Rar					

Thank you. Reference forms received after Feb 5, 2016 may prohibit admission to the program. PHOTOCOPIABLE 6